

Annual Apprenticeship Report Requirements

§446.032 General duties of the department for apprenticeship training.—
The department shall:

- (2) By September 1 of each year, publish an annual report on apprenticeship and preapprenticeship programs. The report must be published on the department's website and, at a minimum, include all of the following:
 - (a) A list of registered apprenticeship and preapprenticeship programs, sorted by local educational agency, as defined in s. 1004.02(18), and apprenticeship sponsor, under s. 446.071.
 - (b) A detailed summary of each local educational agency's expenditure of funds for apprenticeship and preapprenticeship programs, including:
 1. The total amount of funds received for apprenticeship and preapprenticeship programs.
 2. The total amount of funds allocated by training provider, program, and occupation.
 3. The total amount of funds expended for administrative costs by training provider, program, and occupation.

Annual Apprenticeship Report Requirements, cont.

4. The total amount of funds expended for instructional costs by training provider, program, and occupation.
 - (c) The number of apprentices and preapprentices per trade and occupation.
 - (d) The percentage of apprentices and preapprentices who complete their respective programs in the appropriate timeframe.
 - (e) Information and resources related to applications for new apprenticeship programs and technical assistance and requirements for potential applicants.
 - (f) Documentation of activities conducted by the department to promote apprenticeship and preapprenticeship programs through public engagement, community-based partnerships, and other initiatives and the outcomes of such activities and their impact on establishing or expanding apprenticeship and preapprenticeship programs.
 - (g) Retention and completion rates of participants disaggregated by training provider, program, and occupation.
 - (h) Wage progression of participants as demonstrated by starting, exit, and postapprenticeship wages at 1 and 5 years after participants exit the program.

Program Performance Standards

6A-23.011 Program Performance Standards.

- (1) Every registered apprenticeship program must have at least one (1) registered apprentice, except for the following specified periods of time, which may not exceed one (1) year:
 - (a) Between the date when a program is registered and the date of registration for its first apprentice(s); or
 - (b) Between the date that a program graduates an apprentice and the date of registration for the next apprentice(s) in the program.
- (2) The Department must evaluate performance of registered apprenticeship programs. The tools and factors to be used must include, but are not limited to, the following:
 - (a) Quality assurance assessments;
 - (b) Equal Employment Opportunity (EEO) Compliance Reviews;
 - (c) **Retention rates. Completion rates and Wage progression metrics;**
 - (d) Adherence to the approved program standards; and
 - (e) Compliance with rules relating to apprenticeship programs established in Chapter 6A-23, Florida Administrative Code (F.A.C.).

Program Performance Standards, cont.

(3) Accountability Reporting for Registered Apprenticeship and Preapprenticeship Programs. **The Department shall calculate and publish retention rates, completion rates and wage progression metrics annually for all registered apprenticeship and preapprenticeship programs based upon the registered sponsor, program and occupation.**

- (a) Retention rate will be calculated as the percentage of apprentices or preapprentices retained or completing a program by the end of fourth quarter after the initial quarter of enrollment in a registered apprenticeship or preapprenticeship program.
- (b) Completion rate will be calculated as the percentage of apprentices or preapprentices completing the registered apprenticeship or preapprenticeship program within one (1) year after the expected program length identified in the program standards.
- (c) Wage progression of participants will be calculated by registered program sponsor and occupation for the following periods: starting wage as identified in the current program standards, exit wage as identified by the wage scale for the last year in the current program standards, and post-apprenticeship completion wages calculated at one (1) and five (5) years after program exit based upon annual cohorts of program completers who are tracked using administrative records of employment and wages that are available to the Department.

Program Performance Standards, cont.

- (4) The Department must review a program's completion rates in comparison to the national average for completion rates. Based on the review, the Department must provide technical assistance to programs with completion rates lower than the national average.
 - (5) Cancellation of apprenticeship agreements during the probationary period will not have an adverse impact on a sponsor's completion rate.
- Rulemaking Authority 446.032, 446.041(13) FS. Law Implemented 446.052 FS, History–New 3-29-11, Amended 6-25-19, 5-3-22. The rules relating to apprenticeship programs established in Chapter 6A-23, F.A.C.*